Instructions on using Excel templates for Private Fund FAR (PFR 049-77-02)

Please be advised that following the recent update of the REEFS platform, the behaviour of Excel template uploads has changed. This document outlines the new steps to utilize Excel template upload for the Private Fund FAR.

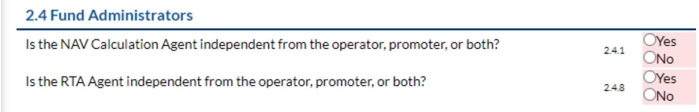
a. Open the Private Fund FAR filing and complete the following fields:

   2.2.1 Is the fund self-managed?

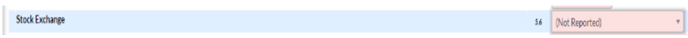
   2.3.1 Is the fund self advised

   2.4.1 Is the NAV Calculation Agent independent from the operator, promoter or both?

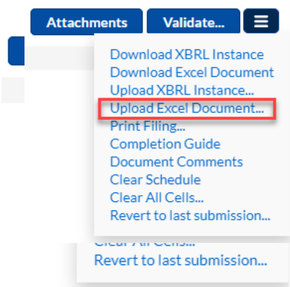
   2.4.8 Is the RTA Agent independent from the operator, promoter or both?



   5.6 Stock Exchange



b. From the top right corner, select the menu icon and then 'Download Excel Document'
c. Once downloaded, use this Excel document to fill out the remaining data for the filing.
d. Return to the filing, select the menu icon and then 'Upload Excel Document'. Browse to your updated Excel document and upload it.



e. Validate and submit the form, making any corrections as needed.