

## Removal of Excel template for REEFS FAR form (FAR-016-22-04) from CIMA website

Please be advised that following the recent update of the REEFS platform, the Excel template for the FAR form (FAR-016-22-04) found on our website is no longer functional. CIMA is aware of this issue and the template will be removed while the Authority works towards a solution.

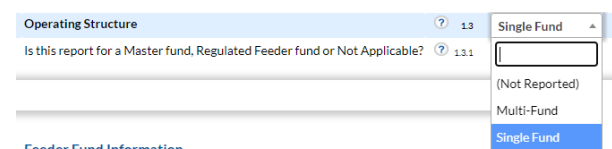
The FAR form itself is still functional on REEFS and users can still use it by following one of the options below:

Option 1: Input the data manually in the FAR form in REEFS.

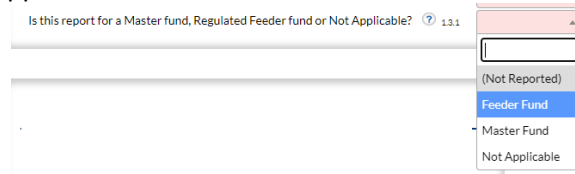
Option 2: Download / Upload Excel document in REEFS by following these steps:

- a. Open the FAR filing and complete the following fields:

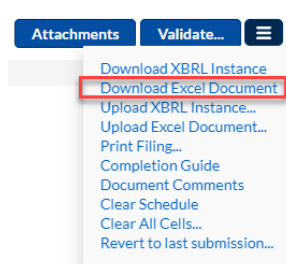
### 1.3 Operating Structure



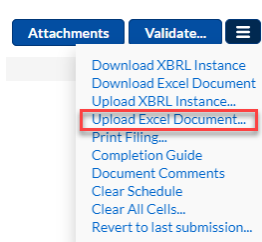
### 1.3.1 Is this report for a Master fund, Regulated Feeder fund or Not Applicable?



- b. From the top right corner, select the menu icon and then 'Download Excel Document'



- c. Once downloaded, use this Excel document to fill out the remaining data for the filing.
- d. Return to the filing, select the menu icon and then 'Upload Excel Document'. Browse to your updated Excel document and upload it.



- e. Validate and submit the form, making any corrections as needed.